

# WE ARE HIRING

## Warehouse Manager

### Iraq\ Karbala

#### Brief :

Power Engineering World (PEW) is seeking to employ an “Warehouse Manager” for the Company’s projects, working inside the Republic of Iraq\ Karbala, with the following requirements:

#### Education :

- Bachelors or master’s degree In Business Administration or equivalent. or any other related field.

#### Professional Experiences:

- 6-10 years of experience in warehouse management,
- Construction\ oil and gas \ EPC experience is preferred

#### The candidate must perform the following Job duties:

1. To manage the stock level and consumption inside warehouses.
2. To manage the distribution of stocks to different clients \ agents as per their request.
3. Supervise all subordinate activities.
4. Monitor and evaluate the performance of the directorate and its employees.
5. Supervise all reporting activities (weekly, monthly, yearly) generated by the directorate.
6. Decide on the training requirements for subordinates.
7. Follow-up on any all administrative activities related to the department.
8. Supervise and manage the stock levels.
9. Supervise and manage the performance of store workers.
10. Supervise and manage the receiving of all raw materials requests from different suppliers as per the company’s requirements.
11. Supervise the preparation process for ordered items.
12. Measure stock levels manually and compare them with the electronic copy.
13. Ensure good storage conditions.
14. Supervise the store arrangement process.
15. Communication with logistics to ensure existence of proper stock levels.
16. Perform any job as required by the line manager.

#### Language and Skills:

1. Knowledge of construction methods, oil and gas and power plants warehousing best practices.
2. Good Knowledge of international standards.
3. Effective interpersonal and communication skills.
4. Good verbal and written Arabic and English language skills
5. Ability to be frequently travel to the company projects within Iraq



Energetic and qualified candidates are requested to send their CVs to:  
[cv@pewgroup.com](mailto:cv@pewgroup.com) / Subject: Warehouse Manager